

**MINUTES, STEERING COMMITTEE MEETING
2006 NCAA CERTIFICATION SELF-STUDY
FRIDAY, MARCH 17, 2006**

The March 17, 2006, meeting of the Steering Committee was called to order by the Chair, Provost Larry Abele, at 10:00 a.m. in Room 211-A Westcott. Also attending were Dr. Maxine Jones, Ms. Megan McHugo, Mr. Charles Carr, Mr. Dave Hart, Jr., Mr. Dayton M. Kramer, Ms. Betty Steffens, Mr. John R. Carnaghi, Dr. Dianne Harrison, Ms. Joyce Ingram, Ms. Lee Hinkle, Ms. Ruth Feiock, and Mr. Mike Hankin.

After the Minutes of the February 27, 2006, meeting were unanimously approved, Dr. Abele asked Committee members to express their comments regarding the draft submitted by the Governance and Commitment to Rules Compliance Subcommittee.

With the exception of minor suggestions pertaining to diction and/or syntax, the Committee members suggested the following substantive revisions for Operating Principles 1.1 and 1.2.

Operating Principle 1.1

- Dr. Harrison requested that under Self-Study Item No. 1, Section (b), the language be changed to “submitted to the Board of Trustees.”
- Dr. Abele suggested the contract for an independent review be referenced in Self-Study Item No. 3.
- Dr. Harrison requested that under Self-Study Item No. 4, the FAR be cited as the appointee to both the Seminole Boosters’ Board and Executive Committee.
- Dr. Harrison requested that under Self-Study Item No. 5, better examples be cited to reflect equal resourcing. Mr. Hart suggested that the Athletic Reserve Fund set-aside be included as an example.
- Dr. Harrison and Mr. Kramer requested that under Self-Study Item No. 6, the following organizations be cited: Sports Panel, Admissions Committee, Class Attendance Subcommittee, Financial Aid Appeals Committee, and Transfer Eligibility Committee.
- Dr. Harrison requested that under Self-Study Item No. 7, the BOT reference in the first paragraph be deleted and that language be inserted noting the Committee’s advising function regarding equity, student welfare, and equity issues.

Operating Principle 1.2

- Ms. Steffens and Dr. Harrison suggested that we clarify the reporting relationships of direct-support organizations' chief executive officers when NCAA Booster violations are received.
- Dr. Dianne Harrison requested that the "Chairman of the Board of Directors" be replaced with the FAR under the section, "FSU Employees as Booster Group Members," under Self-Study Item No. 4
- Ms. Steffens, Ms. Ingram, and Mr. Hart, when discussing the responses to both Self-Study Item Nos. 6 and 7, suggested that we expand the discussions by stating that NCAA rules compliance knowledge is explicitly stated within pertinent position descriptions and contracts. Ms. Ingram will review position descriptions of the Athletics Department to ensure compliance with the standard. Mr. Hart added that the Athletics Director is responsible for compliance education for all staff and student-athletes, and that this statement be inserted in the appropriate location under Self-Study Item No. 5 on the previous page.
- Dr. Harrison requested that under Self-Study Item No. 8, the FAR, Director of Admissions, and Director of Financial Aid be included as attendees at NCAA rules compliance seminars.
- Dr. Harrison suggested under Self-Study Item No. 9, the sentence discussing attrition, under the "Professional Sports Counseling Panel," be deleted.
- Dr. Harrison requested that under Self-Study Item No. 9, the FAR and Director of Admissions be included in the discussion regarding "NCAA Compliance Regional Seminar."
- Dr. Harrison, regarding the discussion on "Compliance Tests" under Self-Study Item No. 9, stated that the language should be changed to reflect the fact that all coaching/recruiting tests are administered by the FAR as per NCAA regulations.
- Mr. Hart, referring to Self-Study Item No. 10, requested that a new Section E. be added to discuss the Athletics Department's "surveillance" of auction-type web sites to ensure NCAA rules compliance.
- Dr. Harrison, referring to Self-Study Item No. 12, the section entitled, "Compliance Organization and Structure, requested that the wording regarding "streamlined" compliance manual be changed to reflect the fact that the compliance manual has been updated. In addition, she requested that a statement be added under the Section, "Compliance Organization and Structure, that a statement be added to reflect that the FAR's position description is included in the Athletics Department organizational chart.

- Dr. Harrison, referring to Self-Study Item No. 12, the section entitled, “Rules Education,” asked that the Office of Admissions be included as one of the campus organizations undergoing rules education training.
- Dr. Abele and other Committee members, referring to the general discussion under Self-Study Item No. 12, the section entitled, “Academic Support,” noted that some names position titles and organizational units were incorrectly named and must be corrected.

After the Committee completed its review and comments, Dr. Jones reported that all the revisions pertaining to Equity and Student-Athlete Welfare would be completed and presented at the Steering Committee’s April 3, 2006 meeting. Dr. Harrison also distributed a new timeline for the completion of major activities, and, moreover, April 28, 2006 was the deadline for submitting final drafts and corrections.

Dr. Harrison told Committee members that they should inform her if they wanted any mention of their NCAA Certification Self-Study activities relayed to the members of the Board of Trustees when the latter group undergoes its NCAA Certification Self-Study orientation.

There being no further business, the meeting adjourned at 11:00 a.m.